



MEMBERSHIP PORTAL

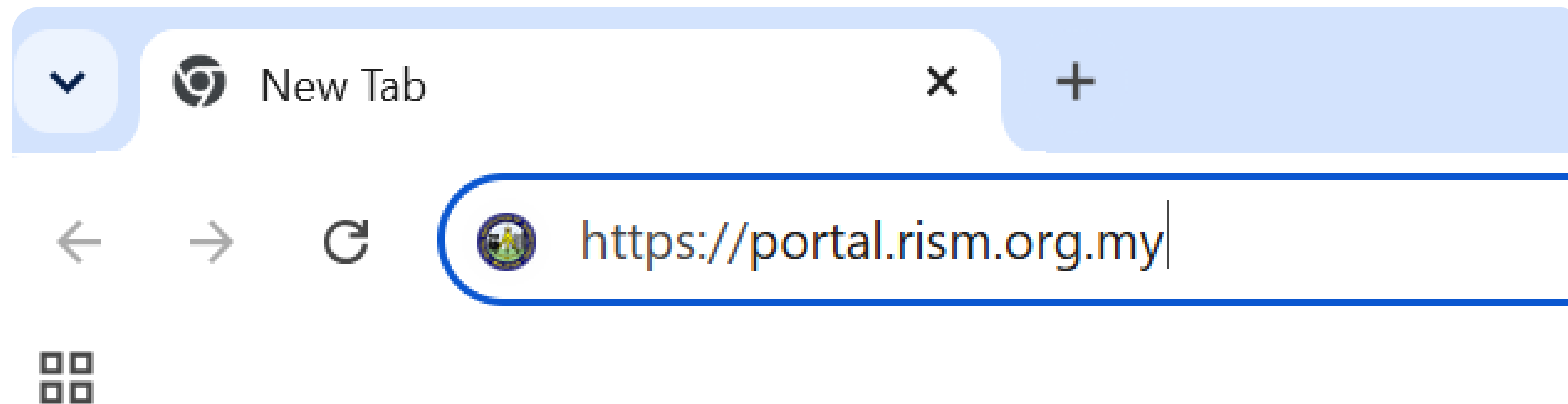
USER MANUAL

PREPARED BY: **RISM MEMBERSHIP DEPARTMENT**



How to access the Membership Portal?

Open your internet browser and enter <https://portal.rism.org.my> in the address bar to access the RISM Membership Portal.





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How to access the Membership Portal?

FOR EXISTING RISM MEMBERS

Click “**Activate Portal (Existing RISM Member)**” to activate your account and access the portal.

FOR NEW MEMBERSHIP APPLICANTS

If you have already registered for RISM membership, please log in using your registered email address and default password.

FOR NEW MEMBER REGISTRATION

If you wish to apply for RISM membership, click “**Sign Up Here**” to register for a new account and proceed with your membership application.



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How to access the Membership Portal?

FOR EXISTING RISM MEMBERS

1. Activate Your Account

Click “Activate Portal (Existing RISM Member)”

2. Enter Your Details

Enter the following information, then click “Submit”:

i. Membership Number

- Click the Information (i) icon to view the correct Membership Number format.
- Use the Membership Directory to search for your Membership Number if required.

ii. NRIC / Passport No.

First Time Login

Membership No. * 

Membership No.

NRIC / Passport No. *

Please insert NRIC without (-)

Submit

[← Back to Login](#) [Membership Directory](#)



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How to access the Membership Portal?

RISM Membership Portal

First Time Login

Membership No. *

Membership No.

NRIC / Passport No. *

Please insert NRIC without (-)

Submit

[← Back to Login](#) [Membership Directory](#)

FOR EXISTING RISM MEMBERS

3. Create a New Password

Upon successful verification, you will be prompted to:

- Enter a New Password
- Confirm Password

4. Complete Account Activation

Once your password has been successfully created, you will be redirected to the Main Login Page.

5. Log In to the Portal

Log in using:

- Registered Email Address
- New Password



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How to access the Membership Portal?

Welcome Back
Sign in to access your account

Email Address
Enter your email

Password
Enter your password

[Forgot Password?](#) [Activate Portal \(Existing RISM Member\)](#)

[Sign In](#)

[Be A RISM Member Sign Up Here](#)

[Terms & Conditions](#) [Privacy Policy](#) [Sr Prefix Statement](#) [User Manual](#)

FOR NEW MEMBERSHIP APPLICANTS

1. Log In to Your Account

Enter your registered email address and default password: member\$123

2. Access Your Account

Click "Sign In" to access your RISM membership account.

3. Change Your Password

For security purposes, please change your default password under "Security Settings" after logging in.



How to access the Membership Portal?

FOR NEW MEMBER REGISTRATION

1. Create an Account

Click "Sign Up Here"

2. Enter Your Details

Enter all the required information to create your account, then click "Continue to Verification"

3. Verify Your Account

- You will receive a One-Time Password (OTP) via email for verification.
- Enter the OTP to verify your account.

← Back to Login

Step 1 of 2 > Personal Details

Register New Member

Create your RISM membership account

Salutation Full Name (as per IC/Passport)

Select Enter full name

Division

Select division

Email Address

Enter email address

NRIC / Passport Number

Enter NRIC or Passport number (without dash)4

Contact Number

+60 12-345 6789

☐ I agree to the Terms & Conditions and acknowledge that my information will be used in accordance with RISM's privacy policy.

Continue to Verification

Already have an account? [Sign In](#)



How to access the Membership Portal?

FOR NEW MEMBER REGISTRATION

4. Set Password

Upon successful verification, you will be prompted to:

- Enter the Password
- Confirm Password

4. Complete Account Activation

Once your password has been successfully created, you will be redirected to the Main Login Page.

5. Log In to the Portal

Log in using:

- Registered Email Address
- New Password

Step 2 of 2 > Verification & Security

Verify Email & Set Password

Complete your account setup by verifying your email and creating a secure password

 **Email Verification**
Enter the 6-digit code sent to your email

9

9

9

9

9

9

[Verify OTP](#)

 **Set Password**
Verify your email first

Password





Confirm Password





Password Requirements:

 At least 8 characters

 Contains uppercase letter

 Contains lowercase letter

 Contains number

 Contains special character

[← Back](#)[Complete Registration >](#)



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How to access the Membership Portal?

DASHBOARD

RISM Membership Portal

Welcome back, member1!
Member ID: N/A
Geomatics & Land Surveying (GLS): GLS Fellow

Membership Status
Inactive

Renewal Due
RM 250.00
30 days

Upcoming Events
3 Registered

Quick Actions

- Renew Membership
- Register Event
- Apply Exam
- Vote
- Profile

Upcoming Events
No upcoming events

[View All](#)



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How to access the Membership Portal?

MY PROFILE

RISM Membership Portal

My Profile

Personal Information

Salutation	Full Name
mrs	member1
Email	Contact Number
member1@test.com	111
NRIC/Passport	Date of Birth
121313	2026-01-01
Correspondence Address	Permanent Address
	address 1 address2
	54000 city Pahang

PERSONAL INFORMATION



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How to access the Membership Portal?

MY PROFILE

RISM Membership Portal

Dashboard

Events

Exam

E-Voting

My Profile

Personal Info | **Membership** | Application History | Payments | Introducer List | Security | FAQ

Membership Details

Inactive

Member ID	Division	Membership Class
N/A	Geomatics & Land Surveying (GLS)	Fellow Current
Admission Date	Status	
26 Jan 2026	Payment Pending	

MEMBERSHIP DETAILS



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How to access the Membership Portal?

MY PROFILE

Academic Qualification 1	
Institute	Qualification Level
Universiti Kebangsaan Malaysia	Diploma
Course Title	Graduation Year
Diploma in Quantity Surveying	2024

Supporting Documents

https://demo1.exitando.com.my/rism_portal/dashboard/profile#membership

APPLICATION HISTORY



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How to access the Membership Portal?

MY PROFILE

**RISM Membership Portal**



 **Dashboard** Events Exam E-Voting

My Profile

Personal InfoMembershipApplication History**Payments**Introducer ListSecurityFAQ

List Payments

No	Invoice No.	Payment For	Amount	Status	Action
1	000015		RM 200.00	UNPAID	 
2	000014		RM 200.00	UNPAID	 
3	000013		RM 200.00	UNPAID	 
4	000012		RM 200.00	UNPAID	 

PAYMENTS



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How to access the Membership Portal?

MY PROFILE

RISM Membership Portal

Dashboard

Events

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My Profile

Personal Info Membership Application History Payments Introducer List Security FAQ

Introducer List

No	Name	Class	Email	Application Date	Status	Action
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https://demo1.exitando.com.my/rism_portal/dashboard/profile#introducer

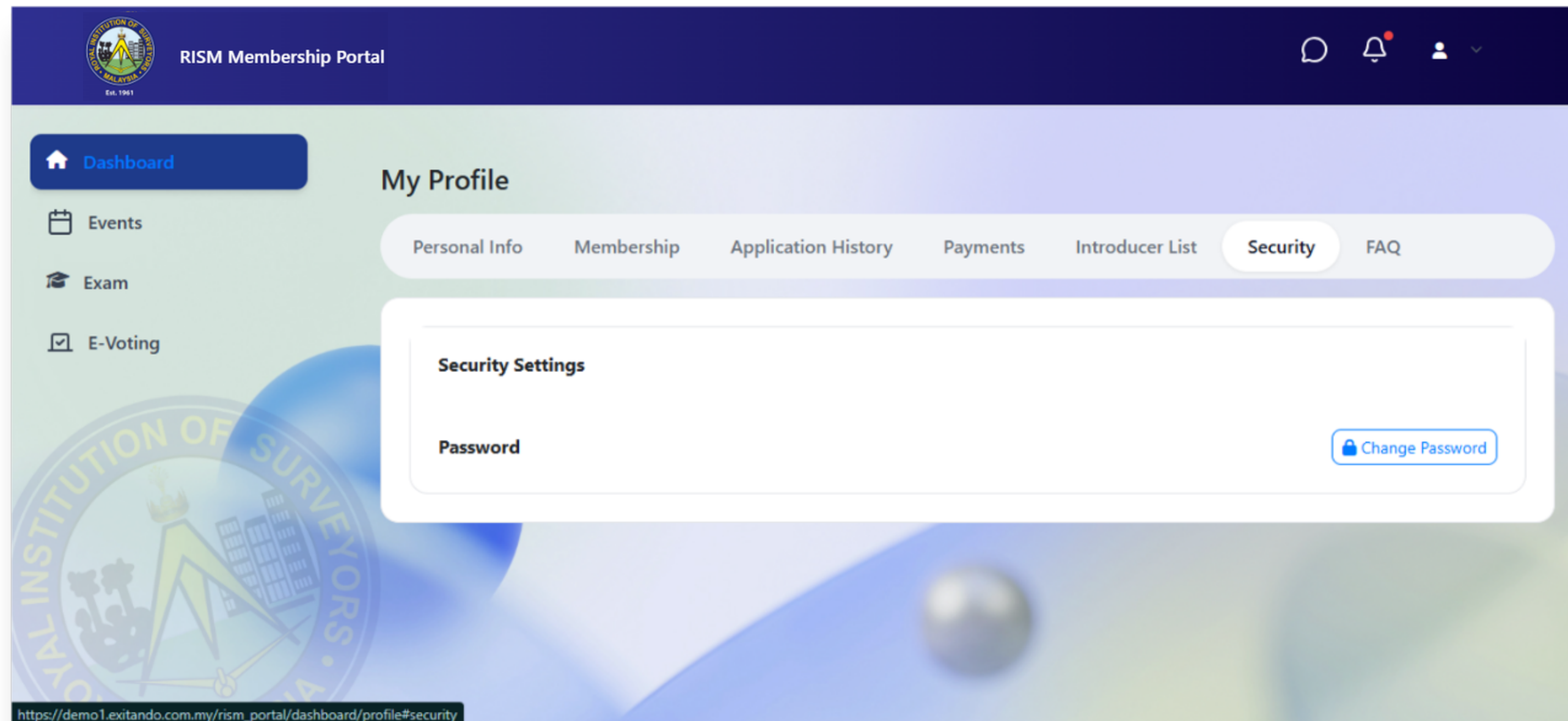
INTRODUCER LIST



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How to access the Membership Portal?

MY PROFILE



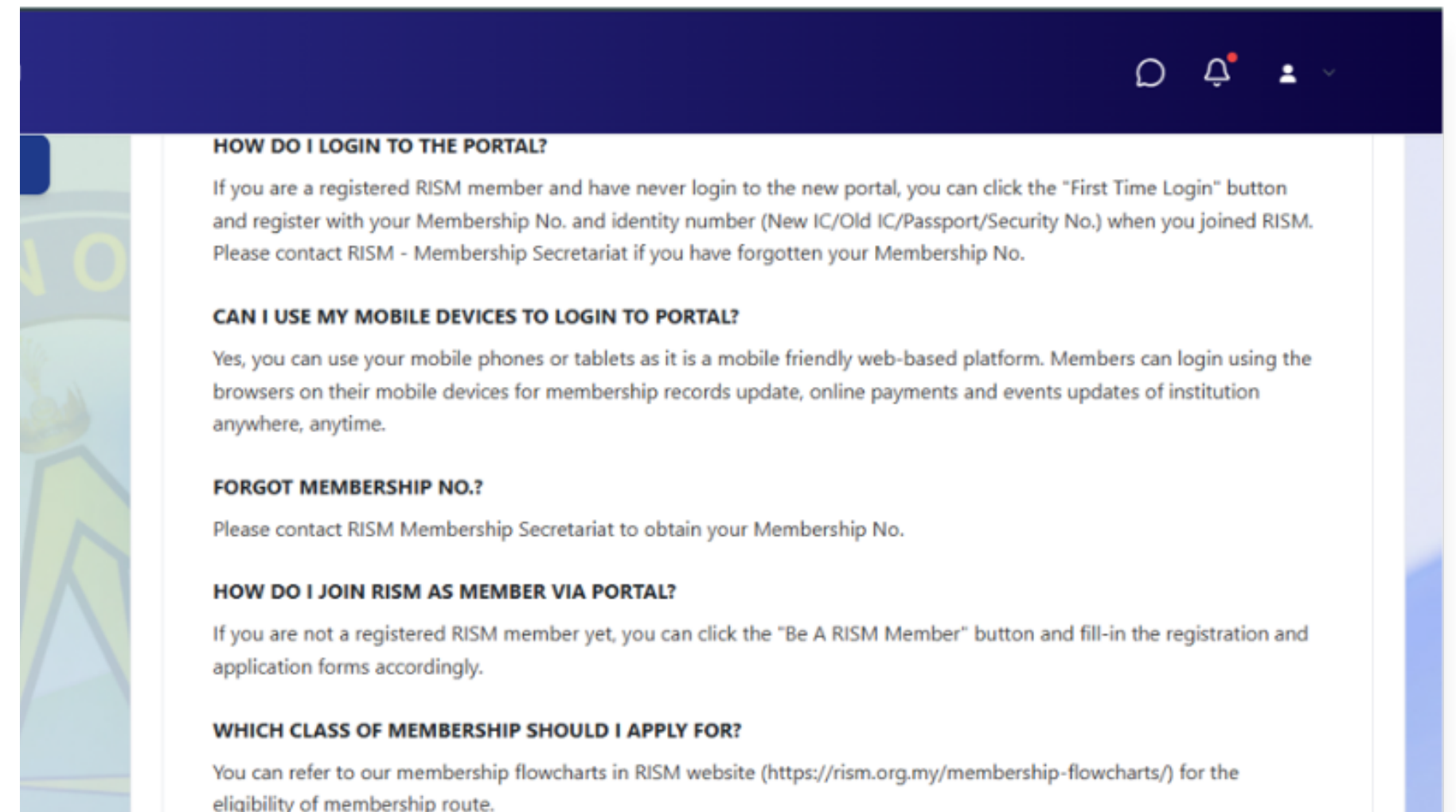
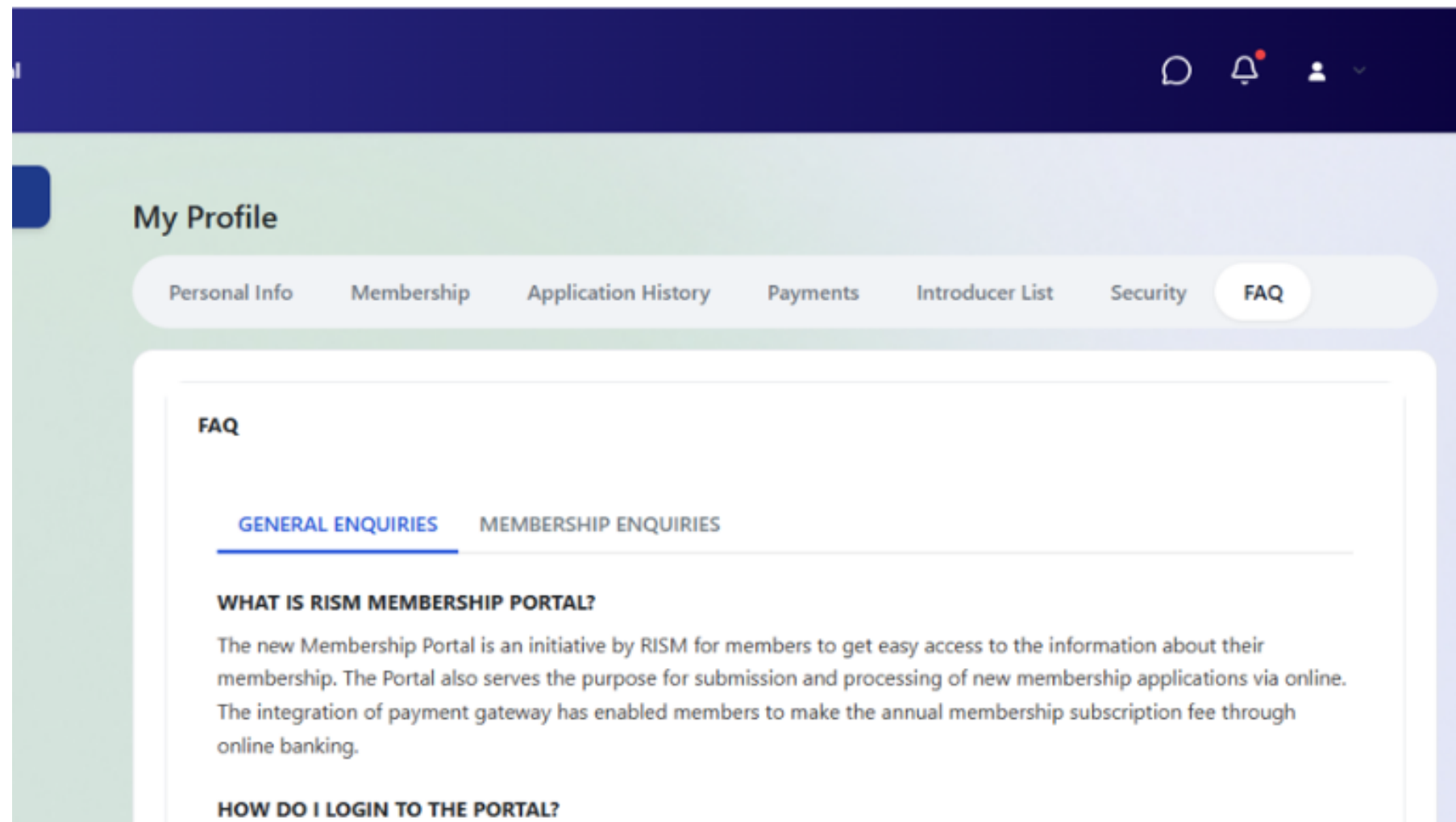
SECURITY SETTINGS



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How to access the Membership Portal?

MY PROFILE



FAQ



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How to access the Membership Portal?

EVENTS CALENDAR

**RISM Membership Portal**



 **Dashboard**

 Events

 Exam

 E-Voting

Events Calendar

June 2026

today<>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27

Upcoming Events



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How to access the Membership Portal?

EXAM DASHBOARD

**RISM Membership Portal**



[Dashboard](#)

Events

Exam

E-Voting

Exam Dashboard

Registered Exams
1

Subjects Passed
2

Open Registration
2

Certificates
0

Ready to Take Your Next Exam?

Register for upcoming professional examinations and advance your career.

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My Registered Exams

No.	Type	Level	Date	Status	Action
No record found					



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How to access the Membership Portal?

E-VOTING

